

Camp Caspar Gregory, Inc.

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P.O. Box 322
Aurora, N.Y. 13026

JOB DESCRIPTION – WATERFRONT DIRECTOR

Minimum requirements:

- Have current Water Safety Instructor certificate and Lifeguard Training certificate.
- CPR-FPR certification less than one year old
- Three years of waterfront experience.
- At least 21 years old & mature.
- Experience working with children and young adults
- Be familiar with Camp Gregory history, philosophy and facilities
- Adhere to the staff guidelines
- Be familiar with Camp Gregory's Waterfront Safety Plan.

Responsible to:

Camp Directors

General Responsibility:

Supervise all aspects of the waterfront and monitor the safety of campers and staff.
Provide emergency care when needed.

Specific Responsibilities:

- Be familiar with and implement state & local regulations regarding the operation of our waterfront.
- Plan and implement the waterfront program using some of the Camp's traditional waterfront activities, with the approval of the Director.
- Make sure all necessary life-saving equipment is available. If not, report to Director before camp begins.
- Set up waterfront prior to camp season. Insure that equipment is available. Rake and clean waterfront prior to camp and maintain daily beach cleanup.
- Be knowledgeable of Camp Gregory regulations and emergency procedures.
- Attend staff training.
- Train waterfront personnel and familiarize staff with waterfront procedures in cooperation with the director.
- Develop a feeling of cooperation and support among the staff.
- Maintain a high state of morale, safety, and well-being of campers and staff in accordance with the camp's philosophy and guidelines.
- Supervise all waterfront activities.
- Assign appropriate counseling staff to assist when campers are at the waterfront.
- The swimming area will be divided for non-swimmers and swimmers. The area will be roped off for depth and footage painted on the dock.
- Prepare and make use of the buddy board. Familiarize campers and counselors with the buddy board system.
- Test swimmers to group them according to their abilities.
- Oversee boating, canoeing, and care of equipment used for such activities.
- Assess and record water conditions and injuries on a daily basis.
- Implement the "Lost Swimmer" emergency plan.
- Assume occasional evening waterfront responsibilities.
- Conduct waterfront related activity/training during times of inclement weather.
- Complete a written evaluation of the waterfront program and staff to present to the Camping Program Committee at the end of the camping season.